



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

M E M O R A N D U M

TO: External Affairs Committee Members

Holly Brinda, Mayor, City of Elyria
Armond Budish, County Executive, Cuyahoga County
Jerry Cirino, Commissioner, Geauga County
Dennis Clough, Board President, Greater Cleveland Regional Transit Authority
Timothy DeGeeter, Mayor, City of Parma
James W. Dvorak, Commissioner, Geauga County
Blaine A. Griffin, Councilman, City of Cleveland
Joseph F. Koziura, Mayor, City of Lorain
Matt Lundy, Commissioner, Lorain County
Valarie McCall, Chief, Communications, Government and International Affairs, City of Cleveland
Dale Miller, Councilman, District 2, Cuyahoga County
Robert Stefanik, Mayor, City of North Royalton
Matt Zone, Councilman, Ward 15, City of Cleveland

FROM: Commissioner Matt Lundy, Chair

DATE: October 4, 2019

RE: External Affairs Committee
Friday, October 11, from 8:30 a.m. to 10:00 a.m.

NOACA Offices
1299 Superior Avenue, Cleveland, Ohio

I look forward to seeing you on ***Friday, October 11th at 8:30 a.m. at the NOACA offices.***



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

Friday, October 11, 2019 at 8:30 a.m. – 10:00 a.m.

NOACA Offices

1299 Superior Avenue, Cleveland, Ohio 44114

EXTERNAL AFFAIRS COMMITTEE AGENDA

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Next Regular Meeting: ***Friday, January 17, 2020 8:30a.m. – 10:00a.m***

Agenda Item No. 1

MINUTES



NOACA External Affairs Committee Meeting

July 12, 2019

NOACA Offices

1299 Superior Avenue, Cleveland, Ohio 44114

Present: Please see the attached attendance record.

Councilman Blaine Griffin convened the External Affairs Committee meeting at 8:34 a.m.

Meeting Minutes

A motion was made by Chief Valarie McCall to approve the minutes of the External Affairs Committee meeting held on April 12, 2019. The motion was seconded by Commissioner Jim Dvorak. The motion passed by voice vote.

Advisory Council Updates

The External Affairs Committee received summaries of the Business Advisory Council (BAC), Community Advisory Council (CAC), and Rural Advisory Council (RAC) meetings.

Public Comments

No public comments were made at this meeting.

Executive Director's Report

Ms. Grace Gallucci reported on the following:

- The U.S. House approved \$5 million for future Hyperloop planning oversight.
- NOACA submitted an INFRA Grant application for the Irishtown Bend project. NOACA is requesting \$15.7 million to stabilize Irishtown Bend. The application has been placed on Transportation Secretary Elaine Chao's desk. NOACA is looking for continued support from the Northeast Ohio legislators.
- Upcoming events:
 - "City Circulation: Cleveland's New Mobility Conversation" - Cleveland City Club on July 26, 2019
 - "Weighing in on the Future of Freight" - Ohio Conference on Freight at the Westin Cleveland Downtown on August 7-9, 2019
 - "NE Ohio: On the Forefront of Transportation Innovation" - NOACA Annual Meeting at the Global Center for Health Innovation on September 13, 2019

Presentation / Discussion Items

Great Lakes Hyperloop System Public Involvement

Ms. Danielle Render highlighted items discussed at the previous External Affairs Committee meeting related to the Hyperloop, including a comprehensive outreach and engagement plan produced by NOACA's consultant, Transportation Economics & Management Systems, Inc. (TEMS). She noted that the plan has been used as a resource guide to help NOACA identify stakeholders and convey the principles of selecting types of groups for engagement. The next step will be to implement the strategic planning process to ensure there is a framework for allowing input during the public involvement process. NOACA will update the Committee on various approaches and engagement tools that will be used to create ongoing communications to support a well-planned effort for public participation. Ms. Render discussed the following:

- Public involvement framework
- Public participation goals
- Promise to the public
- Tools of engagement
- Conveying NOACA's message
- Hyperloop description
- Great Lakes Hyperloop Transportation System

Ms. Render stated that the next steps involve NOACA staff doing the following:

- Creating tools of engagements prior to initial public meetings
- Creating a public information forum to collect and deposit comments and FAQs on NOACA's website
- Mapping content to niche audiences to enhance capacity building and increase participation
- Coordinating and scheduling meetings with organizations throughout the project corridor post TAC meetings

Chief McCall suggested that staff include local comms people in the media category to get the perspective of local agencies and communications teams.

Councilman Matt Zone asked if NOACA will have a waiver. Ms. Render said yes.

Mayor Greg Zilka asked if NOACA staff thought about an express Hyperloop to Chicago with stops in Toledo, Ohio and South Bend, Indiana. Ms. Gallucci stated that all trips will be express. She noted that there will be no stops from Cleveland to Chicago, but there will be exits to several cities. She stated that the Hyperloop system will be a hybrid of a plane and a train and will have exit ramps.

Ms. Gallucci mentioned that NOACA is currently working with all the metropolitan planning organizations (MPOs) along the Hyperloop route. She noted that public outreach will be done in the cities of Youngstown, Sandusky, Toledo, Pittsburgh, South Bend, and Chicago.

Ms. Gallucci announced that NOACA received a grant from the Richard King Mellon Foundation for the Hyperloop in the amount of \$100,000 that will be used to pay for additional research and outreach for the Cleveland-Pittsburgh connection.

Chief McCall suggested that staff give a presentation on the Hyperloop at the National League of Cities (NLC) Transportation Committee meeting and the NOACA Annual Meeting to get feedback

from stakeholders. She stated that she and Councilman Zone can assist staff with the NLC connection.

Chief McCall suggested that Ms. Gallucci reach out to Virgin Hyperloop One that is working with Columbus.

Councilman Griffin asked Ms. Render if she talked to Councilwoman Phyllis Cleveland or other regional councils about the Hyperloop.

Ms. Render said NOACA has not started gathering public input. She mentioned that Ms. Kathy Sarli is responsible for the Hyperloop Technical Advisory Committee (TAC) and the Stakeholder Advisory Committee.

Ms. Gallucci stated that staff will speak to Councilwoman Cleveland and reach out to other groups located on the Hyperloop route. She mentioned that Chicago has a TAC, Pittsburgh will soon have a TAC, and she will be presenting information on the Hyperloop to three groups in Chicago on July 15th.

Mission Advancement Initiatives

Ms. Render stated that the division of External Engagement and Public Affairs will support the External Affairs Committee with its 2019 focus areas. She noted that NOACA is looking to create a platform where the narrative and strategic messaging will be advanced through dialogued; content messaging would be used to inform and influence the Agency's views, roles and responsibilities as an MPO; and efforts will be made to grow the Agency's stakeholder audience and create a following to increase the Agency's exposure and relationship building throughout the region.

Ms. Render mentioned that NOACA is looking to set up a working committee to assist with devising a plan of action to help the Agency connect to businesses, organizations, government officials; provide direction to facilitate ongoing engagements; and elevate NOACA's position and priorities. She noted that meetings will be held on July 22, 2019, to provide members with an opportunity to do some brainstorming and discuss goals on how to build partnerships. She mentioned that there are no financial impacts with these initiatives.

NOACA Podcast Series

Ms. Render stated that the division of External Engagement and Public Affairs is looking to expand NOACA's communications and branding with a podcast program to support the Agency's services, initiatives and legislative agenda.

Ms. Render stated that the goals of the series is to create a platform where the narrative and strategic messaging will be advanced through specific content dialogue. The podcast will be used to inform and influence NOACA's views, roles and responsibilities as an MPO. The mission is to grow the Agency's stakeholder audience and create a following to increase the Agency's exposure and relationship building throughout the region. The podcast will be produced in-house at a newly designed marketing suite with weekly broadcasts. A lineup of topics and speakers will be scheduled two months in advanced for cross promotions and marketing to be accomplished.

Ms. Render explained how NOACA will set up and implement the podcast; do some measuring and marketing; upload the podcast to NOACA's website and create a landing page; update SEO; track growth in downloads; and do marketing and cross promotion. Ms. Render mentioned that the proposed budget for the initial set up and monthly network cost of the podcast is \$12,000.

Ms. Render stated that the next steps will be to name the podcast series by August 30; create a list of topics and discussions for the Committee to review and provide input by September 30; view the list of proposed podcast hosts by September 30; test and record 8 broadcasts in October 2019; and prepare and air the first podcast in November 2019.

Councilman Zone asked what the monthly cost would be for the podcast. Ms. Render said \$125.00, plus a one-time cost for additional items.

Councilman Zone asked how staff will manage guests who may say something that does not represent the views of NOACA. Ms. Render stated that staff will do a background check on the guests, will be ahead of the dialog and messaging, and will be prepared for the podcast. Ms. Gallucci added that NOACA will have full censorship ability of the podcast.

Councilman Zone stated that a podcast will provide NOACA with the opportunity to memorialize the people being interviewed. He suggested having a video of the interview, as well.

Mr. Joseph Nanni offered the following suggestions:

- Focus more on content than on time
- Set up the podcast to play on a computer without having to download it
- Livestream the NOACA meetings
- Provide the External Affairs Committee with a regular report

Chief McCall suggested that staff reach out to the local radio stations; talk to someone at East Tech about its digital arts suite; consider video podcasting; and consider advancements in podcasting technology in the future.

Ms. Gallucci asked members to think about the work being done in their communities that could be discussed on the podcast.

Reports / Updates

No reports/updates were presented at this meeting.

Old Business

No old business was discussed at this meeting.

New Business

No new business was discussed at this meeting.

Adjourn

Councilman Griffin announced that the next External Affairs Committee meeting will be held at the NOACA offices on October 11, 2019 at 8:30 a.m. There being no further business, the meeting was adjourned at 9:28 a.m.



2019 Attendance Record External Affairs Committee

MEETING DATES	1/18/19	4/12/19	7/12/19	10/11/19
Holly Brinda, Mayor, City of Elyria (John Schneider, Alternate)	X		A	
Armond Budish, County Executive, Cuyahoga County (Mike Foley, Alternate)	A	A		
Jerry Cirino - Commissioner, Lake County (Kenneth J. Filipiak, Alternate)				
Dennis Clough, Board President, Greater Cleveland Regional Transit Authority (Floun'say Caver, Alternate) (Maribeth Feke, Alternate on 7/12/19) (India Birdson, Alternate as of 9/24/19)	A	A	A	
Timothy J. DeGeeter - Mayor, City of Parma (Brian Higgins, Alternate)	A	X		
James W. Dvorak - Commissioner, Geauga County (Nicholas Gorris, Alternate)	X	X	X	
Blaine Griffin - Councilman, City of Cleveland (Anthony Hairston, Alternate)			X	
Matt Lundy - Commissioner, Lorain County (Greg Zilka, Alternate)	X	X	A	
Valarie J. McCall - Chief of Communications, Government and International Affairs, City of Cleveland (Frank Jackson, Alternate)	X	X	X	
Dale Miller – Councilman, City of Cleveland (Joseph Nanni, Alternate)	X	X	A	
Chase M. Ritenauer, Mayor, City of Lorain (Dale Vandersommen, Alternate)	A	A	A	
Robert Stefanik - Mayor, City of North Royalton (Thomas Jordan, Alternate)	A	A		
Matt Zone, Councilman, City of Cleveland (Anthony Brancatelli, Alternate)	X	X	X	
TOTAL MEMBERS ATTEND:	11	10	9	

X=Member present A=Alternate



External Affairs Committee Meeting July 12, 2019, 8:30 a.m. – 10:00 a.m.

Member Sign-in Sheet

MEMBER	SIGNATURE
Holly Brinda – Mayor of Elyria (John Schneider, Alternate)	
Armond Budish, County Executive, Cuyahoga County (Monica Busam, Alternate)	alternate
Jerry Cirino, Commissioner, Lake County (Kenneth Filipiak, Alternate)	
Dennis Clough – Board President, GCRTA (Stephen Bitto, Alternate)	
Timothy J. DeGeeter, Mayor, City of Parma (Brian Higgins, Alternate)	
James Dvorak, Commissioner, Geauga County (Nicholas Gorris, Alternate)	
Blaine Griffin, Councilman, City of Cleveland (Anthony Hairston, Alternate)	
Joseph F. Koziura, Mayor, City of Lorain (Dale Vandersommen, Alternate)	
Matt Lundy, Lorain County Commissioner (Greg Zilka, Alternate)	
Valarie McCall – Chief of Communications, Government and International Affairs – City of Cleveland (Frank Jackson, Alternate)	
Dale Miller, Councilman, Cuyahoga County (Joseph Nanni, Alternate)	
Robert Stefanik – Mayor of North Royalton (Thomas Jordan, Alternate)	
Matt Zone, Councilman, City of Cleveland (Anthony Brancatelli, Alternate)	
Council Members (ex officio)	SIGNATURE
Nathan Kelly – Chair, Business Advisory Council (Tony Gallo, Vice Chair)	
Barb Clint – Chair, Community Advisory Council (Leo Serrano, Vice Chair)	
Jeanene Kress – Chair, Rural Advisory Council (Steven Corso, Vice Chair)	

Agenda Item No. 2

COMMITTEE UPDATES



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA External Affairs Committee

FROM: Grace Gallucci, Executive Director

DATE: October 4, 2019

RE: **Council Updates**

ACTION REQUESTED

No action is requested at this time. This is an informational item.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The External Affairs Committee evaluates recommendations from its three Councils; Business, Community, and Rural. The Councils provide advice and policy recommendations to the External Affairs Committee. Below are the summaries from the September 27, 2019 Council meetings.

Business Advisory Council (BAC)

The Business Advisory Council (BAC) was chaired by Mr. Nate Kelly on September 27, 2019.

Under presentation / discussion items, BAC received information on the following agenda items:

- Air Quality Public Outreach and Education
- Great Lakes Hyperloop System Updates
- SFY 2021-2024 TIP Projects Recommended for NOACA Funding
- NOACA SFY 2020 2nd Quarter Project Planning Review
- NEORSD 2020 Green Infrastructure Grant

No old or new business was discussed at this meeting. BAC will meet next on December 6, 2019 at 9:00 a.m.

Community Advisory Council (CAC)

The Community Advisory Council (CAC) was chaired by Ms. Grace Gallucci on September 27, 2019.

Under presentation / discussion items, CAC received information on the following agenda items:

- Air Quality Public Outreach and Education
- Great Lakes Hyperloop System Updates
- SFY 2021-2024 TIP Projects Recommended for NOACA Funding

- NOACA SFY 2020 2nd Quarter Project Planning Review
- NEORSD 2020 Green Infrastructure Grant

No old or new business was discussed at this meeting. CAC will meet next on December 6, 2019 at 10:30 a.m.

Rural Advisory Council (RAC)

The Rural Advisory Council (RAC) was chaired by Ms. Jeanene Kress on September 27, 2019.

Under presentation / discussion items, RAC received information on the following agenda items:

- Air Quality Public Outreach and Education
- Great Lakes Hyperloop System Updates
- SFY 2021-2024 TIP Projects Recommended for NOACA Funding
- NOACA SFY 2020 2nd Quarter Project Planning Review
- NEORSD 2020 Green Infrastructure Grant

No old or new business was discussed at this meeting. RAC will meet next on December 6, 2019 at 1:00 p.m.

FINANCIAL IMPACT

There is no financial impact.

CONCLUSION/NEXT STEPS

Updates of the Council meetings will continue to be provided to the External Affairs Committee.

GG/bw/8280c

Agenda Item No. 3

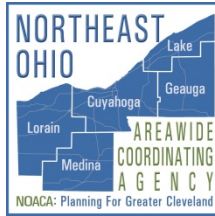
PUBLIC COMMENTS

Agenda Item No. 4

CHAIR/EXECUTIVE DIRECTOR'S REPORT

Agenda Item No. 5

ACTION ITEMS



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA External Affairs Committee
FROM: Grace Gallucci, Executive Director
DATE: October 4, 2019
RE: **NOACA 2020 Legislative Agenda**

ACTION REQUESTED

The Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Directors' December agenda. Specifically, the item recommends the 2020 NOACA Legislative Agenda for adoption.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The NOACA Legislative Agenda is comprised of a platform of basic principals and specific priorities for advocacy efforts in Washington D.C. and Columbus. The 2019 NOACA Legislative Agenda was approved by the NOACA Board in December 2018. Similarly, the 2020 Legislative Agenda will be used to inform audiences of the values and priorities of the NOACA region as they relate to state and federal policy.

The basic principles in the Legislative Agenda do not change much from year to year, as they are statements that reflect the core policy ideas of the Agency and are representative of fundamental NOACA values articulated in the NOACA Regional Strategic Plan. Language representing specific priorities included in the Legislative Agenda are subject to change more often, as the intent is to identify specific state and federal policies currently under consideration. At this time, the 2020 Legislative Agenda remains identical to the 2019 one.

However, the Committee may wish to give consideration to articulating additional actions that address policy concerns highlighted in the current Legislative Agenda. The individual activities would require significant planning and coordination to achieve, either through legislative or administrative means. To this end, NOACA will engage the Committee in a discussion regarding potential advocacy initiatives to augment our 2020 Legislative Agenda. For your reference, a draft of the 2020 Legislative Agenda is attached.

FINANCIAL IMPACT

There is no direct financial impact.

CONCLUSION/NEXT STEPS

Pending Committee discussion, the 2020 Legislative agenda will be finalized; and pending Board approval, it will guide NOACA advocacy efforts during calendar year 2020.

GG/dr/8284c

ABOUT NOACA

The Northeast Ohio Areawide Coordinating Agency (NOACA) is the federally designated metropolitan planning organization for Northeast Ohio responsible for transportation and environmental planning. NOACA prepares the region’s long-range transportation plan and short-range transportation improvement program, which prioritizes and schedules federally funded transportation projects for the region. NOACA works with the Ohio Department of Transportation (ODOT), project sponsors and other stakeholders to help address Northeast Ohio’s transportation, air quality, and water quality needs.

Funding for NOACA’s transportation and environmental planning programs are derived from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), ODOT, the U.S. Environmental Protection Agency (USEPA) and annual dues paid by local governments throughout the region.

ABOUT OUR AGENDA

The Northeast Ohio Areawide Coordinating Agency (NOACA) Board of Directors and staff are proud to present the 2020 Federal and State Legislative Agenda.

Transportation infrastructure empowers Ohioans to reach jobs, access healthcare, education, recreational opportunities and see family and friends. Ideally, each of these destinations should be accessible by multiple modes. Furthermore, the optimal alignment of infrastructure and economic activity is the foundation of regional competitiveness. Uncertain funding impacts project delivery, increases congestion, jeopardizes safety, and reduces economic throughput.

The basis for these requests is NOACA’s Long-Range Transportation Plan (LRTP), AIM Forward 2040. AIM Forward 2040 directs investment of all forms of transportation over the next 20 years. With the year 2040 as the planning horizon, NOACA will invest approximately \$15.8 billion in the region’s transportation over the life of the plan.

The NOACA Vision Statement is a fundamental touchstone that will be applied to regional programs, priorities, and projects. It is critical that we develop relationships with our delegation and stakeholders. We look forward to working with you and greatly appreciate your support.



Northeast Ohio Areawide Coordinating Agency (NOACA)
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DRAFT
2020
FEDERAL & STATE
LEGISLATIVE AGENDA



The Legislative Agenda represents consensus-driven principles that have been approved by NOACA's 45-member Board of Directors in Northeast Ohio. It is intended to guide policy analysis and advocacy on infrastructure issues. While NOACA's principles endure, the national conversation and agenda on transportation infrastructure will change. In this way, NOACA can assist public officials by advocating emerging issues with a non-partisan view.



FEDERAL PRIORITIES

PRIORITY 1

Strengthen the MPO's local control of core transportation programs



NOACA advocates that Congress should both revise the federal funding formula to create a more equitable distribution of funds to local communities and strengthen and expand local control to metropolitan planning organizations by allocating more money directly to regional/local authorities for core planning programs.

This would include the Surface Transportation Program, Congestion Mitigation Air Quality Improvement Program, and the Transportation Alternatives Program. Directly allocating funding to MPOs and local communities would create a more predictable revenue stream for locally implemented priorities of air quality, improvement in mobility, and investments in economic growth. Direct allocation would also facilitate the ability of local communities to precisely define their funding priorities such as funding for multimodal transportation strategies and funding for transit.

PRIORITY 2

Promote asset management as a funding priority

NOACA advocates that Congress should recognize the preservation of transportation assets as an equal or greater economic priority as compared to the development of new infrastructure. Regional authorities similar to NOACA allocate as much as 90 percent of available funding toward asset preservation. U.S. DOT has already recognized this priority by mandating asset management programming at the state level. NOACA advocates that the Congress should create funding streams for asset management implementation – for transit, road and bridge – at the regional/local level.

PRIORITY 3

Incorporate safety, sustainability, multimodalism in planning & funding

NOACA advocates that Congress should include safety, sustainability and multimodalism as specific priorities within state and local MPO planning requirements.

A specific focus should be to include public transit and hyperloop funding programs.

STATE PRIORITIES

PRIORITY 1

Improve the region's rate of return from state allocated funds to meet regional asset management needs

NOACA advocates that the Ohio General Assembly review and amend the state funding formula such that the NOACA region would receive an equitable amount of State gas tax dollars as compared to what is contributed by gas tax payers from the NOACA region.

The NOACA Board advocates a redress of this condition through the creation of State programs that would allocate more funding to priorities that are the sole responsibility of MPOs and local communities.

Formation of new programs or supplementing existing programs that contribute funding to local and regional planning priorities such as asset management programs would help create a more equitable rate of return.

PRIORITY 2

Advocate for the inclusion of multimodal transportation within state programs & funding

NOACA advocates that the Ohio General Assembly provide sufficient funding for both capital and operating costs to support the development and preservation of non-automobile transportation, particularly public transit.

The Ohio Department of Transportation performed a comprehensive assessment of current needs and long-term demands for transit in the state. NOACA supports the findings and recommendations of the ODOT study, which includes funding to bring Ohio's public transportation network into a state of good repair; and doubling statewide investment in public transit, with the State of Ohio investing 10 percent of the operating and capital costs of the needed service.



WORKING TO ACHIEVE NOACA'S VISION:

NOACA will **STRENGTHEN** regional cohesion, **PRESERVE** existing infrastructure, and **BUILD** a sustainable multimodal transportation system to **SUPPORT** economic development and **ENHANCE** quality of life in Northeast Ohio.

Agenda Item No. 6

PRESENTATION/DISCUSSION ITEMS



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA External Affairs Committee

FROM: Grace Gallucci, Executive Director

DATE: October 4, 2019

RE: NOACA Podcast Series

ACTION REQUESTED

No action is requested. This item is for information and presentation only.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The division of External Engagement and Public Affairs presented previously to the External Affairs Committee a proposed podcast series to expand NOACA's communications and branding. This presentation will update the Committee members on the status of the podcast implementation.

FINANCIAL IMPACT

There is no financial impact.

CONCLUSION/NEXT STEPS

Division will seek direction and comments from the External Affairs Committee to advance the message and topics of the podcast as it relates to prioritized focus areas.

GG/dr/8281c



NORTHEAST OHIO AREA WIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA External Affairs Committee

FROM: Grace Gallucci, Executive Director

DATE: October 4, 2019

RE: **Great Lakes Hyperloop Feasibility Study & Stakeholder Update**

ACTION REQUESTED

No action is requested at this time. This item is for presentation and discussion only.

BACKGROUND/INFORMATION

NOACA and Hyperloop Transportation Technologies entered into an official public private partnership February 26, 2018 to complete the Great Lakes Hyperloop Feasibility Study. Since then, the partners and consulting team of Transportation Economics & Management Systems (TEMS) are completing the technical feasibility study. The study is nearing conclusion, and the Committee will be updated on the progress of the study and stakeholder engagement.

FINANCIAL IMPACT

None

CONCLUSION/NEXT STEPS

The Committee will continue to be updated on the progress of the Great Lakes Hyperloop Feasibility Study.

GG/dr/8282c

Agenda Item No. 7

REPORTS/UPDATES

Agenda Item No. 8

OLD BUSINESS

Agenda Item No. 9

NEW BUSINESS

Agenda Item No. 10

ADJOURN

